

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2026-42

BEING A BY-LAW TO ESTABLISH REMUNERATION FOR COUNCIL, COMMITTEES OF COUNCIL AND ITS LOCAL BOARDS TO PROVIDE FOR REIMBURSEMENT OF EXPENSES

WHEREAS Section 8(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

AND WHEREAS Section 9 of the Municipal Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 5(1) of the Municipal Act provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Municipal Act provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 227 of the Municipal Act provides that it is the role of the officers and employees of the municipality to implement Council's decisions and establish administrative practices and procedures to carry out Council's decisions;

AND WHEREAS Section 283(1) of the Municipal Act authorizes a municipality to pay any part of the remuneration and expenses of the members of Council, any local board, and officers and municipal employees of the municipality;

AND WHEREAS Section 283(2) of the Municipal Act provides that a municipality may only pay the expenses of members of its Council or of a local board if the expenses are incurred in their capacity as members and are actually incurred, or if paid as a reasonable estimate of such expenses;

AND WHEREAS Section 284 of the Municipal Act requires that remuneration and expenses paid to each member of Council be disclosed annually by an itemized statement on or before March 31;

AND WHEREAS Section 283(7) of the Municipal Act requires Council to review a by-law passed under subsection 283(5) at least once during the four-year term of office of its members;

AND WHEREAS in 2022 Council for the Corporation of the Municipality of Calvin adopted Bylaw 2022-053 providing for the remuneration of Council and the payment of expenses incurred;

AND WHEREAS Council is obligated under law to review the remuneration by-law once during each four-year term;

AND WHEREAS the 2022 by-law was passed after the close of nominations and was therefore not available to individuals wishing to run in the municipal election;

AND WHEREAS inflationary costs were built into the 2022 by-law using the Consumer Price Index, resulting in increases that exceeded staff wage adjustments and causing Council to freeze CPI-based increases in 2025;

AND WHEREAS Council has determined that remuneration should now be tied to union staff annual adjustments rather than CPI;

AND WHEREAS Council has determined it is in the best interest of the Municipality to update and replace Bylaw 2022-053;

NOW THEREFORE the Council of the Municipality of Calvin enacts as follows:

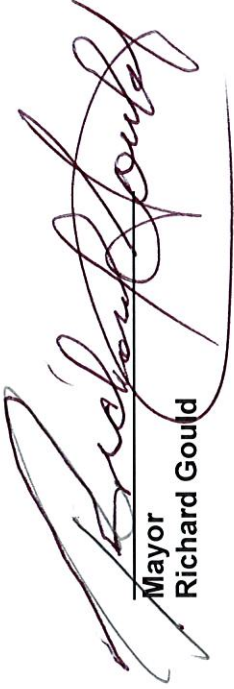
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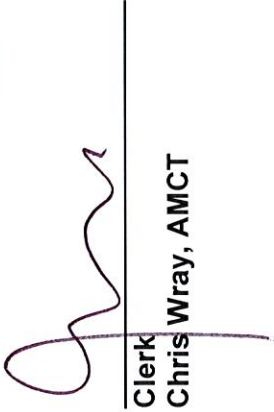
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COMMITTEES OF COUNCIL AND ITS LOCAL BOARDS TO PROVIDE

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1. Members of Council shall receive remuneration in accordance with Schedule "A", attached to and forming part of this By-law.
 2. Remuneration shall be adjusted annually in accordance with the annual adjustments of union staff.
 3. The Treasurer shall prepare a report of the remuneration and expenses paid to each member of Council in accordance with Section 284 of the Municipal Act, and the report shall be posted on the Municipality's website prior to March 31 of any given year.
 4. THAT Bylaw No. 2022-053 is hereby repealed.
 5. This By-law shall come into full force and effect upon its passing and shall take effect on Sunday, November 15, 2026.

READ and passed this 11th day of August, 2026.



Mayor
Richard Gould



Clerk
Chris Wray, AMCT

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EXPENSES

SCHEDULE “A”

1. Flat Rate Honorarium – Members of Council

a) Starting September 2026, Members of Council shall receive the
following flat rate honorarium:

- i. Mayor: \$17,506 per annum, fully taxable
- ii. Deputy Mayor: \$14,813 per annum, fully taxable
- iii. Councillor: \$12,119 per annum, fully taxable

b) This flat rate honorarium includes:

- i. Meeting preparation and research
- ii. Twenty-six (26) meetings including Regular, Special, Closed, Emergency, educational, training, and approved Board meetings.
- iii. Attendance at on-site meetings within the Municipality
- iv. Attendance at the Municipal Office to sign cheques, by-laws, and interact with staff and the public.
- v. Attendance at special functions, public or ceremonial events related to the municipality, including ribbon cutting and wreath laying.
- vi. The flat rate honorarium will be paid bi-weekly and deposited directly into the member’s bank account when municipal employees are paid.
- vii. Members will be compensated for all additional meetings in December, or January of the following year if necessary.

2. Additional Meetings

a) Additional approved meetings beyond the first twenty-six (26) shall
be compensated as follows:

- i. \$75 per half day (less than 4 hours)
- ii. \$150 per full day (more than 4 hours)
- iii. Approved meetings include Council meetings as defined above and Board meetings where attendance has been approved by resolution of Council.
- iv. Board meetings outside of Council require a monthly report to Council.
- v. Travel costs for additional meetings outside Calvin Township shall be reimbursed according to the Travel and Meal reimbursement rates for Council and staff. Mileage shall be reimbursed at the municipal rate.

3. Approved Training Seminars, Workshops & Conferences

a) For approved training seminars, workshops, and conferences attended in person:

- i. Reimbursement shall follow the 2026-07 Resolution 2026 Travel and Meal reimbursement rates for Council and staff.
- ii. Municipal conferences require a report to Council outlining the benefits of attendance.
- iii. Expenses must be submitted within two weeks of the completion of the function.

4. Travel Expenses

a) Travel expenses shall be reimbursed according to the Municipality's Travel and Meal reimbursement policy, including:

- i. Actual registration fees, taxi fares, parking fees (with receipts)
- ii. Actual accommodation and transportation costs (with receipts)
- iii. Mileage at the municipal rate
- iv. Meals and gratuities based on current Treasury Board rates.

5. Approval of Travel Expenses

- a) Travel expense claims are subject to review and approval by Council.
- b) The Treasurer shall not pay expenses without a resolution of Council.

6. Travel Advance

- a) A travel advance may be issued upon submission of:
 - i. A Council resolution approving attendance
 - ii. An estimate of costs on the Treasurer's prescribed form
 - iii. Advances shall not exceed 75% of estimated costs and shall be limited to per diems, mileage, and reasonable meal expenditures.
 - iv. Expense claims must be submitted within two weeks of return. Any excess advance must be repaid; failure to repay will result in a reduction of the Member's honorarium.